



Office of The Minister

REPUBLIC OF LIBERIA
MINISTRY OF COMMERCE & INDUSTRY
MONROVIA



P. O. Box 9041
Tel. 226283 - 223922
226355 - 227942 - 223296
Cable address: MINCOM.
Telex: 44331

ADMINISTRATIVE REGULATION

No. 004/06/12

TO : ALL BUSINESS ENTERPRISES AND THE GENERAL PUBLIC

SUBJECT : REDUCTION OF ON-SITE BUSINESS INSPECTIONS

DATE : 26 JUNE 2012

1.0 GENERAL RULE

As a general rule, the Minister of Commerce and Industry is empowered through the General Business Law to issue regulations for the administration of the provisions of the Law from time to time.

2.0 PUBLIC NOTICE

Pursuant to the aforementioned provision, it is hereby regulated that the Ministry of Commerce and Industry, through its Inspectorate Division will conduct on-site business inspections once every business quarter or four (4) inspections per year.

3.0 PROCEDURE NOTICE

The Ministry of Commerce and Industry, through various communication media, will notify the businesses prior to Commerce Inspectors conducting on-site inspections of businesses. Commerce Inspectors will be required to deliver to the business an official Inspections Order, duly signed by the Assistant Minister for Commerce, as well as present an approved identification to the Business proprietor or an identified agent, prior to conducting the inspection. At the conclusion of the inspection, both the inspector and proprietor must sign the inspection checklist to prove that the inspection was indeed lawfully conducted.

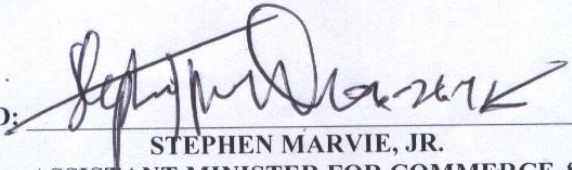
4.0 LIMITATIONS

The Ministry of Commerce and Industry reserves the right to conduct unannounced inspections of businesses. These inspections will also have prior approval of the Assistant Minister of Commerce and the Inspector General. Such approval shall be communicated in the Inspection Order stating the reasons for the unannounced visit. Business proprietors or their approved agents may use the Ministry's hotlines, to confirm the unannounced inspection. Commerce Inspectors conducting unannounced inspections must follow similar procedures as they would have if conducting an announced inspection. If the procedures are not followed, the business proprietor may appeal.

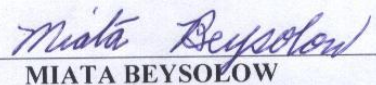
5.0 EFFECTIVE DATE

This regulation shall take immediate effect upon signing.

SIGNED: _____


STEPHEN MARVIE, JR.
ASSISTANT MINISTER FOR COMMERCE & TRADE

APPROVED: _____


MIATA BEYSOLOW
MINISTER OF COMMERCE & INDUSTRY