



REPUBLIC OF LIBERIA
MINISTRY OF COMMERCE & INDUSTRY
MONROVIA



September 16, 2021



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I. Position Information	
Title:	Request for Proposal (Consultancy – Grant to farmer to Purchase Equipment) to support agriculture value addition
Reference	RFP NO. MCI/PROJ/SBA/QCBS/004/20/21
Contract Type:	Grant Agreement: (Agri-enterprise)
Programme:	Livelihood & Employment Creation in Liberia
Assignment	Grant to local agri-enterprise or organization to fund small agriculture tools/equipment for agriculture value addition
Target Location:	Montserrado, Grand Cape Mount, Grand Bassa, Sinoe, Lofa, Nimba, and Grand Gedeh
Duration of Contract:	40 days between September and November 2021
Submission Deadline	<p>Proposals should be submitted on or before September 29, 2021 at 1:00 PM Liberia local time and via:</p> <p><input checked="" type="checkbox"/> E-mail: r_karpeh@yahoo.com Cell#s:0777315603/0886406147 Address:</p> <p>Roland K. Karpeh Acting Procurement Director Ministry of Commerce & Industry Ministerial Complex Congo Town, Monrovia</p> <p>Subject of email:</p> <p>“Call for Proposals for “MOCI/UNDP Livelihood & Employment Creation -grant for agriculture value addition to agri-enterprises”</p> <p>For further information and inquiry, pls contact the following Julius Yenwon Saye Keh-nel Project Officer-MOCI CC copy: jsayekehnel@gmail.com 0777201863/0886822025</p> <p>E. Abraham T. Tumbey Jr Programme Coordinator-UNDP</p>

II. Organisational Context

Since 2003 Liberia has been experiencing economic growth with agriculture being one of the major sectors. In 2015, agriculture was worth 38.8% of GDP, employing more than 70 percent of rural households involved in the sector and contributing 23.9% to the real GDP (EPA 2018, USAID 2015). However, the outbreak of the Ebola Virus Disease (EVD) in 2014 temporarily stifled this growth. Abandoned farms, interrupted crop cycles and market shutdown led to weak agricultural outputs. Other constraints in the agricultural sector are related to low levels of productivity, inadequate irrigation and inputs of fertilizer, poor quality of seeds and breeding stock, lack of credit, machinery and infrastructure for transport, storage and marketing. climate change and climate variabilities are already negatively impacting the productivity of the agriculture sector and their associated supply chains.

According to the World Bank (WB), the size of the food and agribusiness industry in Africa will reach a USD1 trillion worth by 2030. This provides opportunity for Liberian farmers. But this will require value addition to the food-related produce coming from the farms, thus the need for investment tailored to the value addition segment of the country's agriculture production chain. Value addition with respect to agriculture produce (i.e rice, cassava, vegetables, cocoa, oi palm etc) in Liberia is challenged by factors such as lack of suitable storage facilities, stable electricity, access to finance, limited supply of produce and poor post-harvest technology/handling. These factors serve as impediment for local farmers thus limiting their incomes and ability to expand for sustained economic growth,

The purpose of providing support to agricultural value addition under this project is to promote the production or manufacturing processes, marketing or services that increase the **value** of crops produced by local farmers thus contributing to enhance incomes and livelihoods of farmers.

III. Scope of Work

MOCI and MOA seek proposals from qualified farming organizations (CSOs/cooperatives/CBOs etc)

- To access financing grant that supports value addition for local agriculture production in the area of processing/manufacturing, storage, marketing or services that increase the **value** of crops (i.e rice, cassava, vegetables, cocoa, oil palm etc).

The beneficiary institutions will work closely with the Ministry of Agriculture and Programme Management Unit for guidance in the process.

A contract will be awarded to the most technically compliant and responsive organization based on demonstrated capacity, experience, innovation and commercial viability of the proposal. Duly recognized agri-enterprises are encouraged to develop and submit proposals in the following format:

- Project content and problem analysis—what results will the project achieve and how does it address the problem
- Implementation strategy—how will the project undertake the activities to ensure most effective and efficient achievement of results
- Work plan—provide a clear plan of action on the timeline through a detailed work plan
- Description of the value addition scheme and benefits (technology/process, estimated increase in income as a result of the value addition, number of jobs

<p>created market potential etc)</p> <ul style="list-style-type: none"> • Risks and mitigation strategy
<p>V. Value of the grant</p>
<ul style="list-style-type: none"> • The total value of the grant is \$30,000.00 USD to be provided to one (1) agri-enterprise
<p>VI. Impact of Results</p>
<p>The program aims to achieve the following results:</p> <ol style="list-style-type: none"> 1. Empower local agribusiness/producer 2. Increased income and job creation 3. Enhance the operation/production capacity of the grantee institution
<p>IX. Submission Requirements</p>
<p>Institutions who meet the requirements should submit a technical proposal, including annexes which should include the following:</p> <ol style="list-style-type: none"> I. Cover letter II. Profile and experience of institution (s) III. Proposal Document (Technical Proposal with a clear methodology detailing how the tasks will be accomplished, risks mitigation, commercial viability, sustainability etc) IV. Project budget per related activities V. Implementation arrangement, including coordination with MOA VI. Proof of legal registration or status (current tax and business certificates, sectorial clearance, etc). VII. A detailed workplan
<p>Qualification and Functional Requirements</p>
<p>The institutions must be a Liberian owned and registered, based in Liberia and have an existing agriculture production/commercialization scheme with demonstrated potential to upscale</p>